

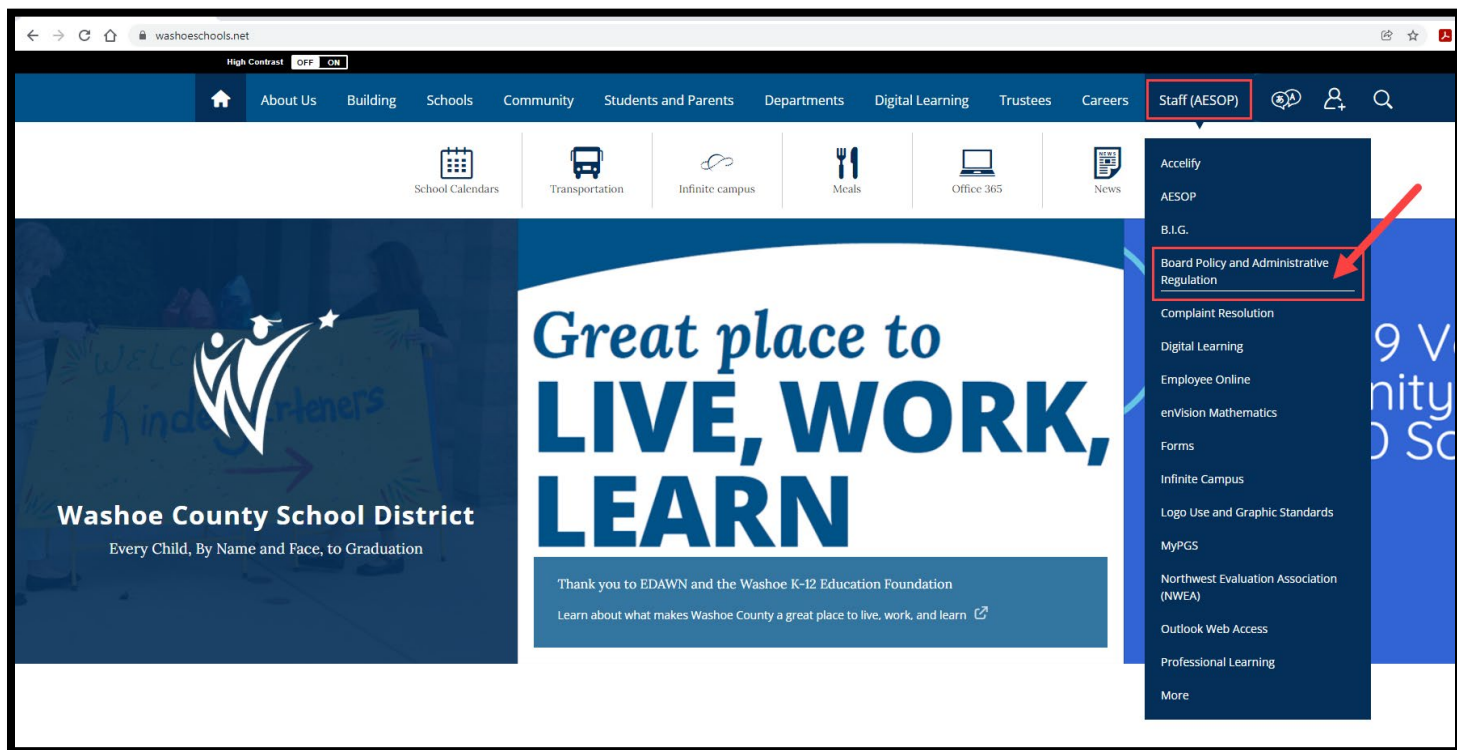


Standard WCSD Forms and Policies...Where to Find Them

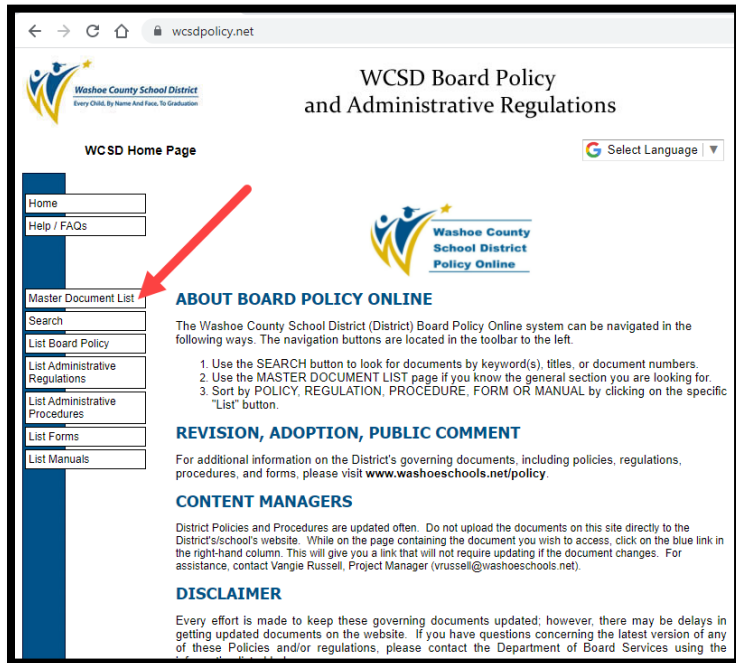
Need a WCSD department form? Look no further than the WCSD Board Policy and Administrative Regulations site, or wcsdpolicy.net. This site has been available for several years, but we wanted to remind you that it is a valuable resource for WCSD forms. (Please note, the previously available list of forms on the Staff Tab/Forms web page is no longer available. All forms can be found on the wcsdpolicy.net page, and Staff Tab/Forms will forward you here.)

If you need assistance looking for an item in the wcsdpolicy.net page, please contact the Office of the General Counsel at 775-348-0300, or the Business Process Trainer at 775-789-3438.

You can find the wcsdpolicy.net web page by signing into the WCSD website, then navigate to the Staff Tab, and then click on Board Policy and Administrative Regulation.



When you are on the wcdspolicy.net web page, you can easily find departments and their forms, by clicking on the [Master Document List link](#).



WCDSPOLICY.NET

Washoe County School District
Every Child, By Name And Face, To Graduation

WCSD Board Policy and Administrative Regulations

WCSD Home Page

Select Language

Home
Help / FAQs

Master Document List
Search
List Board Policy
List Administrative Regulations
List Administrative Procedures
List Forms
List Manuals

ABOUT BOARD POLICY ONLINE

The Washoe County School District (District) Board Policy Online system can be navigated in the following ways. The navigation buttons are located in the toolbar to the left.

1. Use the SEARCH button to look for documents by keyword(s), titles, or document numbers.
2. Use the MASTER DOCUMENT LIST page if you know the general section you are looking for.
3. Sort by POLICY, REGULATION, PROCEDURE, FORM OR MANUAL by clicking on the specific "List" button.

REVISION, ADOPTION, PUBLIC COMMENT

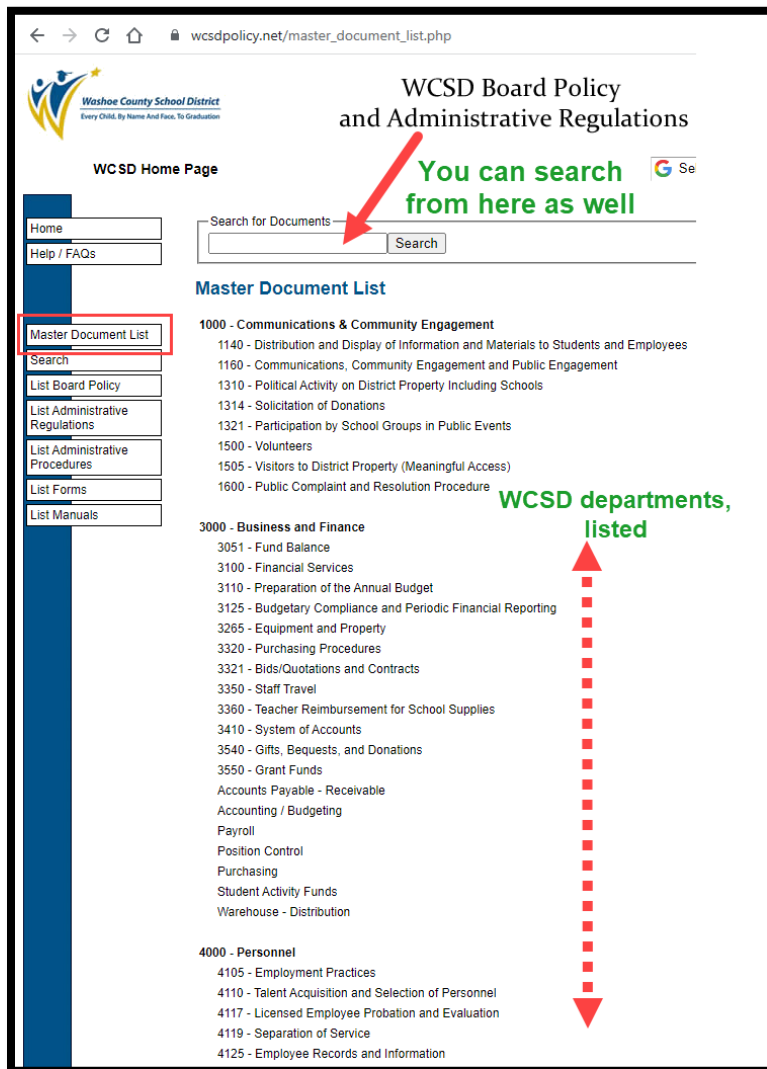
For additional information on the District's governing documents, including policies, regulations, procedures, and forms, please visit www.washoeschools.net/policy.

CONTENT MANAGERS

District Policies and Procedures are updated often. Do not upload the documents on this site directly to the District's school's website. While on the page containing the document you wish to access, click on the blue link in the right-hand column. This will give you a link that will not require updating if the document changes. For assistance, contact Vangie Russell, Project Manager (vrussell@washoeschools.net).

DISCLAIMER

Every effort is made to keep these governing documents updated; however, there may be delays in getting updated documents on the website. If you have questions concerning the latest version of any of these Policies and/or regulations, please contact the Department of Board Services using the



WCDSPOLICY.NET/master_document_list.php

Washoe County School District
Every Child, By Name And Face, To Graduation

WCSD Board Policy and Administrative Regulations

WCSD Home Page

Search for Documents

Search

Master Document List

1000 - Communications & Community Engagement

- 1140 - Distribution and Display of Information and Materials to Students and Employees
- 1160 - Communications, Community Engagement and Public Engagement
- 1310 - Political Activity on District Property Including Schools
- 1314 - Solicitation of Donations
- 1321 - Participation by School Groups in Public Events
- 1500 - Volunteers
- 1505 - Visitors to District Property (Meaningful Access)
- 1600 - Public Complaint and Resolution Procedure

3000 - Business and Finance

- 3051 - Fund Balance
- 3100 - Financial Services
- 3110 - Preparation of the Annual Budget
- 3125 - Budgetary Compliance and Periodic Financial Reporting
- 3265 - Equipment and Property
- 3320 - Purchasing Procedures
- 3321 - Bids/Quotations and Contracts
- 3350 - Staff Travel
- 3360 - Teacher Reimbursement for School Supplies
- 3410 - System of Accounts
- 3540 - Gifts, Bequests, and Donations
- 3550 - Grant Funds
- Accounts Payable - Receivable
- Accounting / Budgeting
- Payroll
- Position Control
- Purchasing
- Student Activity Funds
- Warehouse - Distribution

4000 - Personnel

- 4105 - Employment Practices
- 4110 - Talent Acquisition and Selection of Personnel
- 4117 - Licensed Employee Probation and Evaluation
- 4119 - Separation of Service
- 4125 - Employee Records and Information

WCSD departments, listed

OR, you can use the [Search feature](#), and use key words to narrow down the results.

The screenshot shows the website wcdpolicy.net/search.php. The page title is "WCD Board Policy and Administrative Regulations". The Washoe County School District logo is in the top left. The page is divided into a sidebar on the left and a main content area. The sidebar contains a "WCSD Home Page" section with links to Home, Help / FAQs, Master Document List, Search (highlighted with a red box), List Board Policy, List Administrative Regulations, List Administrative Procedures, List Forms, and List Manuals. The main content area has a "Search" section with a "Search for Documents" input field and a "Search" button. A red arrow points to the search input field. The footer contains the text "Questions about the Policy and Regulations Site | Contact the Webmaster".

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